



## **Tannery Pond Community Center Association, Inc.**

228 Main Street, PO Box 54, North Creek, NY 12853

# **Request for Gallery Space**

Today's Date:

Name:

Address:

Phone:

Medium:

Email:

Website:

Dates Requested:

Number of Artists:

Name of Show:

Approximate number of pieces:

Approximate size of pieces:

### **Procedure:**

When a request for an exhibit is received by the Gallery Committee, the exhibit schedule of shows will be reviewed and requested dates will either be accepted and acknowledged or alternative dates will be suggested if there is an exhibit conflict. The Gallery requests website address, slides, photographs or examples of actual work to be exhibited. The committee reserves the right to decline a request or bring in other artists to share the space.

Exhibit and dates may be determined by factors such as:

- 1 The variety of exhibit themes and media
- 2 Size of exhibits – both physical and number of pieces
- 3 The facilities or lack of facilities at any given time in the Gallery to accommodate the requirements of specific exhibits

### **Insurance**

Exhibits of work in the Gallery will be insured. If the total value of the exhibit exceeds the insurance, the exhibitor will be notified. The insurance coverage has a \$250.00 deductible. A list of work displayed will be required before the exhibit is installed. The list will include: title of work, name of artist, media, size and price of the work. A work that is not for sale must have a monetary value assigned for insurance purposes.

### **Fees:**

There is a 20% sales fee for pieces sold during the show or as a result of the show. An honor system applies regarding this. Please make payment to TPCCA Gallery Committee.

### **Reception:**

A reception is the responsibility of the artist(s). Coordination of the date should be worked out with a Gallery Committee contact.

Gallery Space: There are 5 wall spaces which are plywood backed **wall rug**.

On the South wall – 2 sections on either side of the elevator:  
11 feet 6 inches X 5 feet **and** 21 feet X 5 feet

North wall: 14 feet X 5 feet

West wall: 3 feet X 5 feet

Mezzanine: 33 feet X 5 feet

Art appropriate to hang in the windows: supports – 2 bars at frame level on lower windows for corner windows.



3 dimensional art: Total of 11 green painted sonic tubes and 16 “tops” – we have about 4-6 square green table cloths to drape over the sonic tubes. There are 16” diameter by 24”, 36”, 48” high and 20” diameter by 24” and 36” height and 24” diameter by 24”, 36” and 48” high tubes. Tops are 16”, 21,” 24”, 27” in diameter.



Jewelry case: We require a numbered and priced list for the wall and numbered pieces inside the case.



more below

Folding Shelving: 4 hinged supports for 4 wide boards, 10 feet long by 18 inches wide. Can be configured in several ways.



Widlund Gallery  
Tannery Pond Community Center, North Creek, NY 7-09